



Dual Credit Seated Course Syllabus
ENGL 150, Composition
Fall 2023

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Course Location: H115

Prerequisite Courses: None

Course Description: Writing course designed to develop students' abilities to write in a variety of modes for a wide range of purposes.

Learning Outcomes: Upon successful completion of this course, students will be able to:

1. LO1: Develop proficiency in written expression.
2. LO2: Examine and practice persuasive techniques and related skills in structuring an argument.
3. LO3: Develop written expression, especially in terms of clarity and coherence.
4. LO4: Improve skills in analyzing written texts, with an eye toward understanding the traits of high-quality writing. (This is a core-writing competency that will be further developed in ENGL 207.)
5. LO5: Gain skills in drafting, revising, and editing. (This is a core-writing competency that will be further developed in ENGL 207.)

Required Texts/Course Materials:

Subject to change: Inoshita, Garland, Sims, Keuma, and Williams. *English Composition*. (School provided)

Technology:

This course may be enhanced with online resources found in Moodle (www.Moodle.drury.edu). To utilize these resources, you will need to have access to a reliable computer and internet. If you do not have access to a computer, a Drury campus lab is an excellent option if one is nearby; otherwise, most public libraries offer internet access. If you have a laptop computer, then familiarity with local "hotspots" might also serve you well.

Finally, if you have further difficulties, here is a link to Drury's Technology Services Support Page, <http://www.drury.edu/tech-support>.

Course Schedule:

Fall 2023 17-Week Session	Class Activities: (Subject to change. Check webpage frequently.)	Learning Outcome Accessed:
1: August 21 - 24	<i>Syllabus review, writing diagnostic, chapter one, writing exercises</i>	LO 4
2: August 28 - August 31	<i>Chapters two and three, writing exercises</i>	LO1
3: Sept. 5 - 8	<i>Essay one, writing lab</i>	LO4 LO5
4: Sept. 11 - 15	<i>Chapter four, writing exercises, essay two assigned, writing lab</i>	LO1 LO3 LO4
5: Sept. 18 - 21	<i>Writing lab, essay two completed</i>	LO1 LO2 LO3 LO4 LO5
6: Sept. 25 - 28	<i>Chapter five, writing exercises, essay three (mandatory assessment) assigned, writing lab</i>	LO1 LO2 LO3 LO4 LO5
7: Oct. 2 - 5	<i>Writing exercises, writing lab</i>	LO1 LO2 LO3 LO4 LO5
8: Oct. 9 - 12	<i>Writing lab, mid-term: Essay three completed</i>	LO1 LO2 LO3 LO4 LO5
9: Oct. 16 - 19	<i>Writing exercises, essay four assigned, writing lab</i>	LO1 LO2 LO3 LO4
10: Oct. 23 - 26	<i>Writing lab, writing exercises</i>	LO1 LO2 LO3 LO4
11: Oct. 30 - Nov. 2	<i>Writing exercises, writing lab, essay four due</i>	LO1 LO2 LO3 LO4 LO5
12: Nov. 6 - 9	<i>Writing exercises, essay five assigned</i>	LO1 LO2

		L03 L04
13: Nov. 13 - 17	Writing exercises, writing lab	L01 L02 L03 L04
14: Nov. 27 - Nov. 30	Writing exercises, writing lab	L01 L02 L03 L04
15: Dec. 4 - 7	Writing exercises, writing lab, essay five due	L01 L02 L03 L04 L05
16: Dec. 11 - 15	Final assigned, writing lab, final due	L01 L02 L03 L04 L05

The schedule and syllabus are subject to modification. Check the class webpage frequently.

Summary of Assignments:

Assignment	Due Date	Points
Writing exercises	August 24	20
Writing exercises	August 31	20
Essay one	Sept. 8	20
Writing exercises	Sept. 15	20
Essay two	Sept. 21	30
Writing exercises	Sept. 28	20
Writing exercises	Oct. 5	20
Essay three (mandatory assessment)	Oct. 12	50
Writing exercises	Oct. 19	20
Writing exercises	Oct. 26	20
Essay four	Nov. 2	50
Writing exercises	Nov. 9	20
Writing exercises	Nov. 17	20
Writing exercises	Nov. 30	20
Essay five	Dec. 7	50
Final	Dec. 15	100
Total		500

The summary of assignments is subject to modification. Check the class webpage frequently.

Course Grading Scale:

> 100% = N/A	100 - 93% = A	92 - 90% = A-
89 - 87% = B+	86 - 83% = B	82 - 80% = B-

79 - 77% = C+	76 - 73% = C	72 - 70% = C-
69 - 67% = D+	66 - 63% = D	62 - 60% = D-
< 60% = F		
Issuance of an Incomplete: See Course Policies		

Faculty Expectations

- **Assignment Policy:** I reserve the right to change an assignment. I will try to give a week's notice if an assignment changes, but emergencies sometimes happen.
- **Instructor Feedback Policy:** I will provide grades or scores and feedback within seven days of when assignments were submitted.

Student Expectations:

- **Academic Integrity:** See the Course Policies link at the end of this syllabus for the full policy regarding academic integrity.
 - Artificial Intelligence: The unauthorized use of artificial intelligence (AI) or other automated tools to complete assignments is strictly prohibited unless otherwise stated. Any evidence of the use of AI will be considered a violation of Academic Misconduct and/or Plagiarism and subject to the Academic Misconduct Process. It is the responsibility of each student to ensure that all work submitted for this class is their own, original work, written and completed without the use of AI or other automated tools. Additional information about Drury's Academic Integrity Policy can be found at this link: https://www.drury.edu/wp-content/uploads/files/academics/catalogs/community_standards/handbook.pdf#page=10
- **Plagiarism:** Plagiarism is a particular kind of academic misconduct in that one person takes another person's ideas, words or images and falsely presents them as his or her own. If a student submits any work that is not entirely his or her own, the student is plagiarizing. Examples of plagiarism include, but are not limited to, the following:
 - Directly quoting the words of others, published or not, without properly using quotation marks or indented format to identify
 - Using sources without proper citations.
 - Paraphrasing materials or ideas of others without properly crediting the sources.
 - Submitting purchased (or otherwise acquired) papers as your own work.
 - Submitting for a grade a paper or project that has already received a grade in another course.

Students who are in any doubt about the proper forms of citation and attribution of authorities and sources are expected to discuss the matter in advance with the faculty members for whom they are preparing assignments. Lack of intent does not excuse academic misconduct. The authority and responsibility for making decisions regarding academic dishonesty and its penalties lie with the faculty member in the course involved, the department head, the Office of Academic Affairs, the academic affairs committee and the President of the University.

- **Announcements:** The announcement feature will be your starting point each week. Be sure to check announcements daily. This feature will be used to post any relevant messages such as notifications, changes to assignments, due dates, instructions, links, updates, or general information to help facilitate your online experience.
- **Class Interaction and Participation:** Much of the learning experience occurs when students share with each other. When you are absent from class, the learning experience is diminished and all are affected.
- **Gradebook:** It is expected that you will check your Moodle gradebook weekly as a resource to know where you stand in the class. If you disagree with the grades posted, then you need to contact me immediately.
- **Late Work:** Objective: The Drury University Dual Credit Late Work Policy aims to provide guidelines and expectations regarding the submission of assignments in a dual credit college course. It encourages students to complete their work on time while still allowing for reasonable flexibility in exceptional circumstances.
 - *Timely Submission:*
 - 1. All assignments must be submitted by the specified deadline mentioned in the course syllabus or as communicated by the instructor.
 - *Communication and Transparency:*
 - 1. The instructor will ensure clear communication of the late work policy at the beginning of the course, in the course syllabus, and through additional reminders as necessary.
 - 2. Any updates or changes to the late work policy will be communicated to the students promptly.
 - *Instructor Discretion:*
 - 1. The instructor reserves the right to modify or waive the late work policy in exceptional cases or due to extenuating circumstances.
 - 2. The instructor will exercise professional judgment while considering the best interests of the students and the overall learning outcomes of the course.
 - *Late Work:* Late submissions will be subject to a penalty, as outlined below.
 - 1. Assignments submitted after the deadline will be considered late, regardless of the reasons for missing the original deadline.
 - *Late Work Penalty:*
 - 1. Submission of assignments after the deadline and within a 24-hour window, a deduction of 50% will be applied to the overall grade of the assignment.
 - 2. Assignments not submitted after 24 hours will be marked as zero.

- *Excused Late Work:*
 - 1. In exceptional circumstances, such as personal illness, family emergencies, or other valid reasons, students may request an extension for the assignment.
 - 2. To qualify for an excused late submission, students must notify the instructor via Canvas or the instructor's Drury email as soon as possible and before the assignment deadline.
 - 3. The instructor will review each request on a case-by-case basis and determine whether an extension is granted.
 - 4. Excused late work will not incur any penalties if the extension is approved.
- [Course Policies](#): This link connects you to a global set of policies that apply to all courses at Drury. Topics covered include Academic Honesty, Attendance, Course Standards, Disability Support Services, Faculty Expectations and other topics. This is a part of the syllabus, and you should review it and be familiar with it.

Date	Task	Notes
Week of August 22, 2023	High schools return for 2023-2024 academic year.	Welcome back!
August 22 – October 6, 2023 HARD DEADLINE – NO EXCEPTIONS	Fall 2023 Seated students apply and register for fall, seated DC courses. Withdraws ONLY after Sept. 1, 2023.	PLEASE NOTE: NO DROPS OR REFUNDS AFTER September 1, 2023. Withdraws only with full payment due.
Monday, September 4, 2023	Labor Day	Drury closed.
Friday, November 17, 2023 HARD DEADLINE – NO EXCEPTIONS	Fall 2023 SEATED Last day to WITHDRAW from a course – NO REFUND GIVEN. Student receives a “W” on their Drury transcript.	Students may withdraw from a course up through this date. No refunds given. Full payment for course/s MUST be made.
Wednesday-Sunday, November 22-26, 2023	Fall 2023 Thanksgiving Break	Drury closed.
Monday-Friday, December 11-15, 2023	FINALS WEEK	Seated students follow high school final schedule.
Monday, December 18, 2023	Final Grades Due: 8 am	Any semester seated classes: final grades due in CANVAS. Year-long classes at high schools submit final grades in May.